



PRINCIPAL APPLICATION

300 17TH Street North
 Moorhead, MN 56560
 Phone: (218) 236-0500
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Name:	Date:
Address:	Social Security Number:
Home Phone: ()	Driver's License Number:
Business Phone: ()	Your current school's enrollment:
Current school's name:	Position seeking at Park Christian School:
Current position:	Your current school's annual budget:

Park Christian School policy requires that all employees acknowledge Jesus Christ as personal Lord and Savior. In our community, what it means to be a Christian is still unclear in the minds of some. For some it means not being a Buddhist or Muslim; for others it means a church member or attender. For still others, being a Christian is associated with good works or other acts of obedience. While these things may, on occasion, be indicators of genuine Christian faith, they do not get to the heart of the matter. Park Christian School policy requires that all employees acknowledge Jesus Christ as Lord and Savior and bear witness to having submitted to Him individually as an act of faith.

WE INTERPRET THAT ACKNOWLEDGEMENT TO BE:

1. The agreement with God that they are lost and separated from God by sin and that the consequence of this sin will be an eternity of separation from God in hell.

ROMANS 3:23,24 "For all have sinned and fall short of the glory of God, and are justified freely by his grace through the redemption that came by Christ Jesus."

ROMANS 6:23 "For the wages of sin is death, but the gift of God is eternal life in Christ Jesus our Lord."

ROMANS 3:10 "As it is written: 'There is no one righteous, not even one.'"

ROMANS 10:9,10 "That if you confess with your mouth, 'Jesus is Lord,' and believe in your heart that God raised him from the dead, you will be saved. For it is with your heart that you believe and are justified, and it is with your mouth that you confess and are saved."

**Scripture taken from the New International Version.*

2. Having acknowledged this need, one must then accept by faith God's gift of love--forgiveness of sin. This gift is made possible by Christ's redemptive act of dying in our place on the cross.

ROMANS 5:8 "But God demonstrates his own love for us in this: While we were still sinners, Christ died for us."

EPHESIANS 2:8,9 "For it is by grace you have been saved, through faith--and this not from yourselves, it is the gift of God--not by works, so that no one can boast."

JOHN 5:24 "I tell you the truth, whoever hears my word and believes him who sent me has eternal life and will not be condemned: he has crossed over from death to life."

JOHN 3:36 "Whoever believes in the Son has eternal life, but whoever rejects the Son will not see life, for God's wrath remains on him."

Applicant: In accordance with Scripture, have you, by grace through faith, received Jesus Christ and acknowledged Him as your personal

Lord and Savior? Yes No

If your answer is yes, for how long have you had such a relationship?

(If you respond "No" to the above question, you need not complete the remainder of the application.)

PARK CHRISTIAN SCHOOL'S STATEMENT OF FAITH:

- We believe** the Bible to be the inspired, the only infallible, authoritative Word of God, inerrant in the original manuscripts. We believe the inerrancy of Scripture embraces not only religious truth, but also the Bible's scientific, historical and literary features.

- We believe** that there is one God, eternally existent in three persons--Father, Son, and Holy Spirit.

- We believe** in the creation of man and all nature by the direct act of God, as recorded in Genesis.

- We believe** in the Deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood and His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.

- We believe** that all mankind is lost, sinful, and in need of salvation which comes only through regeneration by grace through faith.

- We believe** in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.

- We believe** in the resurrection of both the saved and the lost; they that are saved into the resurrection of life and they that are lost unto the resurrection of damnation.

- We believe** in the spiritual unity of believers in our Lord Jesus Christ.

Please carefully read our Statement of Faith and indicate your degree of support.

- I fully support the PCS Statement of Faith as written without mental reservations.
- I support the PCS Statement of Faith except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature _____

Date _____

Do you believe the Bible to be the ONLY inspired and infallible word of God, inerrant in the original manuscripts, and our final authority in all matters of faith, truth, and conduct: Yes No

OUR MISSION STATEMENT

Park Christian School is an interdenominational evangelical school commissioned to provide a high quality Christian education which ministers to the whole child--body, mind, and spirit. This educational experience encourages excellence and prepares students for life and service to God. A Christ-centered curriculum, rooted in Scripture, is designed to reinforce the values and morals taught in the Christian

home and church. Certified Christian teachers demonstrate God's love through their commitment to students while touching hearts, both for this life and for eternity.

CHURCH INVOLVEMENT / DISCIPLESHIP / EVANGELISM

Denominational preference: _____ Church presently attending: _____

Church you currently are a member of: _____ How many years: _____

Church activities currently involved in:

Church responsibilities are: Weekly Monthly Quarterly Other

Identify ways you've been involved in personal Bible study and discipleship.

What books have you read recently that have helped you spiritually?

If the opportunity presented itself where a student asked you how to accept Jesus Christ as their personal Lord and Savior, how would you proceed to lead them?

PERSONAL VIEW

1. Describe your present relationship with the Lord and the most positive influence in your personal growth and development.

2. If married, will your wife/husband give sympathetic support to your standards of faith and life? Explain.

3. As Christians there are many common concerns in our society. As a role model in our school, how would you be able to be a positive influence? Identify specific areas.

4. We live in a pluralistic society with many conflicting beliefs and values. As a principal, students or teachers may ask you specific questions about controversial issues. Your answers will come from your personal convictions. We need to know the values of those that would be **role models**. Please share your personal convictions as a Christian toward:

Wine, beer, and other alcoholic beverages:

10. Explain your philosophy concerning school discipline?

11. What role should the principal play in maintaining school discipline?

12. Describe what you view to be the ideal working relationship between a principal and his/her supervisor.

13. Explain/describe the experience and training you have had that equips you to supervise curriculum selection and implementation.

14. When you think about your teachers, in what major ways do you most want to influence their lives?

15. How should a teacher go about providing for individual differences in a class?

16. What professional and leadership development books and resources have you found most helpful in preparing you as a Christian school administrator?

17. What do you believe about the origin of the earth and mankind?

18. Have you received an Association of Christian School's Teacher Certificate (ACSI): Yes No

If yes, date of expiration: _____

19. Have you received a n ACSI Administrators Certificate: Yes No

If yes, date of expiration: _____

If not, would you be willing to do the work necessary to obtain certification? Yes No

20. List other formal Bible training you have received (other than Sunday School or Church):

EDUCATIONAL BACKGROUND

List elementary school(s) attended, high school graduated from, and all colleges and training institutions attended.

Dates Attended	Institution	City and State	Diploma or Degree	Major & Sem. Hr. Credit	Minor & Sem. Hr. Credit

Approximate Accumulated Grade Point Average: B.A. _____ M.A. _____ Other _____ Major Subject GPA _____

Distinctions, Activities, or Honors/Professional Memberships/Recent Community Activities:

GENERAL DATA

What teaching/administrative certificates and endorsements do you hold?

Educational committees administrative experience served on and your responsibilities on these committees:

What experience do you have in curriculum planning and evaluation.

How did you design your overall lesson when you were a teacher?

PROFESSIONAL DEVELOPMENT

What are your short-term professional development plans and goals?

What are your long-term professional development plans and goals?

TEACHING/ADMINISTRATIVE EXPERIENCE

Please complete this section for each of your employers. List in consecutive order beginning with the next most recent position following the position listed on page 1. Make sure you include street address, city, state and zip for each school/employer listed below.

Dates	Position, Institution, Location	Supervisor's Name and Title	Supervisor's Phone
From:			(Business):
To:			(Home):
Reason for leaving (Be specific)			School Enrollment: Salary:

Dates	Position, Institution, Location	Supervisor's Name and Title	Supervisor's Phone
From:			(Business):
To:			(Home):
Reason for leaving (Be specific)			School Enrollment: Salary:

Dates	Position, Institution, Location	Supervisor's Name and Title	Supervisor's Phone
From: To:			(Business): (Home):
Reason for leaving (Be specific)			School Enrollment: Salary:

Dates	Position, Institution, Location	Supervisor's Name and Title	Supervisor's Phone
From: To:			(Business): (Home):
Reason for leaving (Be specific)			School Enrollment: Salary:

May we contact your current employer? Yes No If yes, when?

Are you holding or have you already signed a contract for next year with any other educational institution? Yes No

OTHER EXPERIENCE

Military Experience: _____ Dates: From _____ To _____

OTHER WORK EXPERIENCE

Date From Date To Employer and Location Type of Work and/or Position No. of Years

BACKGROUND CHECK AND INFORMATION

In addition to the following information, a thorough background check may be made at the option of the Park Christian School Administration.

If additional space is needed, begin your explanation here and attach additional sheets and clearly identify as Background Check and Information: A, B, D, D and E, respectively.

“Yes” answers to the following questions will not necessarily result in denial of employment. The Administration will consider all circumstances, including the date and nature of events that have led to the actions described below. Your written explanation will assist the Administration in determining your eligibility and suitability for employment at Park Christian School.

- A. Have you ever been convicted of, admitted committing, pleading no contest, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of intoxication or reckless driving)? You must answer “YES” even if the matter was later dismissed, deferred, reversed, or vacated. If you answer “YES” you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).

Yes No

Explanation:

- B. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer or while charges against you or an investigation of your behavior was pending? You must answer “YES” even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer “YES” you must provide the date of the termination of employment, the name, address, and telephone number of the employer(s) and a statement of the alleged reasons for termination.

Yes No

Explanation:

- C. Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned or is any charge or complaint now pending against you before any licensing certification or other regulatory agency or body, public or private? If you answer “YES” you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of accusations against you, the final deposition and/or current status of the charge or complaint.

Yes No

Explanation:

D. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer "YES" you must provide the name, address, and telephone number of the employer or licensing body and a statement of the accusations against you.

Yes No

Explanation:

E. Has any employer ever subjected you to disciplinary action, or suspended, terminated, or asked you to leave a job or volunteer position on the grounds that you engaged in child sexual abuse or neglect, or other unlawful sexual behavior, or on the grounds that you violated an employer's sexual misconduct or harassment policy? If you answer "YES" you must provide the name, address, and telephone number of the employer and a statement of the accusations against you.

Yes No

Explanation:

REFERENCES

1 spiritual leader, 1 pastor, 3 professionals, and 1 friend (not a relative)

Spiritual leader who knows you well:	Pastor of the church you are currently attending:
Name	Name
Address	Church Name
City State Zip	Address
	City State Zip
Phone ()	Phone ()

Professional--Person that has supervised your work in education:	Professional--Person that has supervised your work in education:
Name	Name
Church Name	Title
Address	Address
City State Zip	City State Zip
Phone ()	Phone ()
Professional--Person that has supervised your work in education:	Friend--A person who has known you for a number of years (not a relative):
Name	Name
Title	
Address	Address
City State Zip	City State Zip
Phone ()	Phone ()

APPLICANT'S CERTIFICATION AND AGREEMENT

Please read carefully and sign the statement below.

I understand that Park Christian School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or qualified disability. I further understand that any offer of employment is conditional on the proof of legal authority to work in the U.S. and completion of a physical verifying that I am in good health and capable of performing the duties to be assigned.

I hereby certify that the facts set forth in this initial application are true, correct and complete to the best of my knowledge. I certify that I have answered all questions to the best of my ability and I have not withheld any information that would unfavorably affect my application for employment. I acknowledge that any falsification, misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, may be the cause for my rejection from employment or may result in my subsequent, immediate dismissal if I am hired regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Park Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I authorize inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize references and any former employers to disclose to Park Christian School any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release Park Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to Park Christian School.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize Park Christian School to conduct a criminal records check and understand that I, the employee, will be responsible for all costs in completing the criminal background check(s). I understand and agree that any offer of employment that I may receive from Park Christian School is conditioned upon the receipt of background information, including criminal background information. Park Christian School may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I have never been convicted, charged, or accused of any form of physical or sexual abuse or illegal activity (excluding minor traffic violations). I understand that Park Christian School has a great moral and legal responsibility to safeguard the well being of students enrolled, and I will, therefore, agree to a complete background check for verification purposes.

I certify that I have carefully read and do understand the above statements.

I further understand that this is only an application for employment and that no employment contract is being offered at this time.

Name of Applicant (please print or type) _____

Signature of Applicant _____

Date _____

YOU MUST INCLUDE THE FOLLOWING

1. A **letter of application and resume** stating personal qualifications, experience, and reasons for interest in the position.
2. A **completed official application** form.
3. The **names of persons who will serve as references** and can be contacted. Include names, titles, home and business numbers.
4. College or university **transcript(s) and credentials**. It is the candidate's responsibility to have these items forwarded directly from the college or university prior to the deadline.
5. A handwritten **personal testimony**.
6. A copy of any **certificates or licenses**.